**TOWN OF EAST HAMPTON**

**CAPITAL COMMITTEE MEETING**

**FRIDAY, MARCH 9, 2018**

**TOWN HALL MEETING ROOM**

Minutes

**Present:** Chairperson Melissa Engel, Dean Markham, Barbara Moore, Richard Brown and Marc Lambert (arrived at 11:05am)

Also in attendance: Town Manager Michael Maniscalco, Finance Director Jeff Jylkka and Superintendent of Schools Paul Smith

**Call to Order:** Chairperson Engel called the meeting to order at 11:00 a.m. in the Town Hall Meeting Room

**Approval of Minutes:**

A motion was made by Ms. Moore, seconded by Mr. Markham, to approve the minutes of March 6, 2018 as written. Voted (4-0)

**Deliberation, Discussion and Possible Approval of 2018/2019 Capital Budget**

Committee members reviewed each section of the Capital budget.

Culture & Recreation - $146,000

General Government - $105,000

Public Safety - $258,787

The Committee discussed adding the fire truck request. It was decided to wait and to suggest to the Fire Commission to start a truck committee. They would also like to see the 5-year plan for the Fire Department.

Public Works - $810,100

The Committee would like to suggest to the Board of Finance that the paver and the truck be financed.

Board of Education $347,500

There was a discussion of what items should be in the capital budget vs. the operating budget. It was also noted that the Board of Education cannot issue debt so leased items are put into the capital budget for that purpose.

A motion was made by Mr. Lambert, seconded by Ms. Moore, to approve the capital projects listed below with the recommendation to lease/finance the Chromebooks and teacher laptops totaling $122,500:

Interior Door Locks $150,000

Asbestos Abatement and Floor Replacement $25,000

School Safety - $20,000

HVAC RTU Equipment Replacement (Middle, Center, Memorial) $30,000

Chromebooks 6th & 9th Grade $80,500

Teacher Laptops $42,000

Total: $347,500

Motion Voted (5-0)

A motion was made by Ms. Moore, seconded by Mr. Lambert, to approve the capital budget for 2018/2019 as revised. The full capital budget detail will be included with the minutes filed in the Town Clerk’s office. Voted (5-0)

The meetings for next year’s capital budget will begin in September as outlined in the Capital Improvement Plan. The Capital Committee would like a 5-year plan from all departments for their September meeting.

**Adjournment**

A motion was made by Mr. Lambert, seconded by Ms. Moore, to adjourn the meeting at 11:45 p.m. Voted (5-0)

Respectfully submitted,

Cathy Sirois

Recording Secretary